

# **Cathryn Sullivan's Acting for Film Frequently Asked Questions (FAQs)**

## **1. How do we find out about upcoming classes?**

Make sure you are on our email list as this is how our class schedules are announced. To sign-up to receive emails go to [www.EveryBody-Fits.com](http://www.EveryBody-Fits.com) . Click Join our Mailing List and submit your email address and select both the General Interest & Acting buttons.

## **2. When do we register for classes?**

We have what we call Registration Week. Registration is done by email only. Each level of class has an assigned registration day starting with Masters classes and working down to AC1 & Film 1 classes. During this week, we focus on class registration and payment only. Please understand, in order to get everyone registered in a timely manner, we will not be able to handle program questions during this week.

## **3. What is the email address for registration?**

[Acting4Film@EveryBody-Fits.com](mailto:Acting4Film@EveryBody-Fits.com)

## **4. What is the registration process?**

- Classes are announced via an email newsletter, along with a schedule for sign-ups.
- Mrs. Sullivan's priority for classes will be Master Film & Masters AC (KidPro) students, current and previous students, interest lists and then the general public.
- Registration is done by email only and the schedule of sign-ups will be strictly adhered to - NO EXCEPTIONS will be made. Thank you in advance for your understanding!
- Emails may be submitted at 7am on the assigned day of registration.
- **Emails must contain the following information:**
  - SUBJECT LINE: Student's Name & Name of Class**
  - In the email please include:**
  - Student's Full Name**
  - Cathryn Sullivan last class completed**
  - Grade completed**
  - Classes that you want to register for prioritized by 1<sup>st</sup> choice, 2<sup>nd</sup> choice, etc.**
  - Parent's name and daytime phone number**
  - Payment information – EXPRESS Registration (Form must be filled out) or credit card information.**
- Students will be registered in the order that we receive your email. The only exception to this is AC1 & FILM 1 classes. These classes will be filled by the order of the interest/wait list first, and then opened up to the general public.

- You will receive a confirmation email or call that you have been successfully registered for your classes. You will have 24 hours to either call or come in and make payment in full for your classes.
- To be fair to all our Acting for Film families, emails received prior to the registration day or before 7am on the day of registration will not be accepted.

**5. *What is Express Registration and how do I sign-up for it?***

Express Registration is part of our ongoing effort to make the acting registration process easier for you. We now have the ability to securely store your credit card information for future class registrations. We store this information in your family file so when you send an email request for a class, if your child is enrolled in the class, your payment will automatically be made and you will receive an email confirmation. This eliminates the steps of you waiting for call from us, and having to worry about calling back in the 24 hour period. To sign-up for Express Registration, contact the front desk for the necessary paperwork.

**6. *What happens if the classes that I try to register for are full?***

Occasionally this happens. Once a class is full, we begin a waiting list for that specific class, day and time. If there are any openings, we fill those spots in the order of the waiting list.

**7. *Which class should my child be in? Acting for Camera 1 or Film 1?***

Placement depends solely on the child's current age and current or just completed grade.

**Acting for Camera (AC) classes** - Kindergarten through 3<sup>rd</sup> grade

\*All students start with AC1

\*To move to Film Classes you must have completed 4<sup>th</sup> Grade

\*If completed AC1 & AC2 must enroll in Film 1

\*If completed AC3 or higher, enroll in Film 2

**Film classes** - 4<sup>th</sup> grade through 12<sup>th</sup> grade

\*All students begin with Film 1

Please note, during the summer the student must have completed Kindergarten or 4<sup>th</sup> grade to be considered for one of these classes.

**8. *What if my child has previous acting experience or acting classes?***

Because our classes are progressive in nature, all students start with AC1 or Film 1. Some parents have expressed concerns that their child might be more advanced than the other students in the class because of their previous experience. We have found even the experienced actor gains new insight into his or her acting ability by following our progression of classes. In addition, our classes require some experience and Mrs. Sullivan keeps informed of all students taking classes in her program, even those that she does not personally teach. If there is a rare student that needs

to move to a higher level class, the parent will be contacted. However, this is on an invitation only basis.

**9. *After finishing AC1 or Film 1, what next?***

Students move up to the next level within the same series.

**10. *What if my child took a previous Cathryn Sullivan's Acting for Film class but it was a while ago?***

Generally, if you are in beginning AC or Film classes, and it has been more than one year since you have taken your class, Mrs. Sullivan asks that you repeat the last class you took. In some cases, especially in Film classes, you may be asked to begin the series again if needed. Higher level students need to get written class placement by Mrs. Sullivan before registering for classes.

**11. *How do you transition from AC classes to Film classes?***

Once a student completes 4<sup>th</sup> grade, they may move to Film classes. Please keep in mind there is not a direct correlation between the numbering of AC classes and Film classes. Therefore most students start with Film 1 classes, unless they have completed AC3 or higher and then they start in Film 2. The reason for this is Film classes are not only progressive, but they are more challenging and demanding of the student.

**12. *Why is there such a strict registration process?***

We are frequently asked this question by new Acting for Film families. However, just ask some of the families that have been around for a while and you will understand. Mrs. Sullivan's classes are in high demand because the success of so many of her students. She is the "go to" acting coach for many LA casting directors and studio execs. Students come from all over the country to take her classes. In the old registration process, people would sit for hours (and some even slept in their cars) to make sure they got into the classes. The current registration process was designed to eliminate the amount of time you have to spend to register for a class, and it gives everyone the same opportunity. We are constantly trying to improve the systems so watch for more exciting changes in the future!